

Call for Presentations



2012 CCMTA Annual Meeting

About CCMTA

CCMTA is the official organization in Canada for coordinating all matters dealing with the administration, regulation and control of motor vehicle transportation and highway safety.

More specifically, **CCMTA's Mission** is to champion improved road safety and harmonized driver and motor vehicle related licensing and regulation through a national forum for the development and exchange of public policy and best practices.

CCMTA's national forum is comprised of representatives of all provincial, territorial and federal governments of Canada, who meet twice a year, to make decisions on administration and operational road safety matters through a collective consultative process. It also comprises associate members whose expertise and opinions are sought in the development of strategies and programs.

CCMTA's Board of Directors and Standing Committees meet in the fall and at its Annual Meeting in the spring. The CCMTA Annual Meeting provides an excellent opportunity to engage with other stakeholders within the road safety community. The 2012 Winnipeg meeting, along with its Theme of *Rethink Road Safety* will provide for such an opportunity.

About CCMTA's Annual Meeting

CCMTA's Annual Meeting is a unique event, bringing together key people from government and industry in the field of motor transport administration and regulation in Canada. It is the largest gathering in Canada of highway safety administrators. The Annual Meeting also provides exhibition and sponsorship opportunities to the road safety community.

The 2012 CCMTA Annual Meeting will be held from May 6-9 in Winnipeg. The Meeting will take place the Delta Winnipeg and the Winnipeg Convention Centre. Both venues are located in the heart of the city and within walking distance of Winnipeg's main attractions.

The theme of this Meeting is *Rethink Road Safety* and is directly linked to Canada's Road Safety Strategy 2015 and its Vision of making Canada's roads the safest in the world.

Additional information on the Meeting can be found at www.ccmta.ca.

We will be building on the success demonstrated at the 2011 Annual Meeting whereby we held educational sessions as part of the Annual Meeting program and we are pleased to announce that we will hold these sessions again in 2012. To assist us in achieving our goal and to ensure we are as collaborative as possible, this year we are seeking your input for the development of the educational program by way of a Call for Presentations.

About the Presentation Sessions

Members, stakeholders and industry professionals are invited to participate in the educational programs through a Call for Presentation Process. We ask you to consider submitting an application that outlines your interest in providing insight into a particular topic for consideration by CCMTA to be included in the final program of the 2012 Annual Meeting. Remember – the educational sessions must be linked to the theme of *Rethink Road Safety*!

During the Annual Meeting, we will run several different educational sessions at once. Registered delegates will be given the choice to attend the sessions that most appeal to them (3 to 6 topics may be selected). Initial plans are to hold the educational sessions on the afternoon of Sunday, May 6, 2012.

Please consider this opportunity to collaborate by showcasing your road safety initiatives -- specifically any program, research element and/or technologies that you think might contribute to the advancement of road safety in Canada. These could be of interest to jurisdictions and other stakeholders as they develop their own action plans towards achieving Road Safety Strategy 2015. By working together, we can strive to achieve CCMTA's vision of having the safest, most efficient movement of goods and services in the world.

How to submit a Call for Presentations

Actions and Deadlines

The following table outlines the process to follow along with associated deadlines.

Action	Date
Submission of Application and Abstract <i>(using the submission form attached)</i>	March 1, 2012
Evaluation of Submissions by Selection Committee	March 1, 2012 to March 26, 2012
Notification of Acceptance (as submitted or with modifications) or Rejection of Submission	March 30, 2012
Submission of Full Presentations	April 13, 2012
Logistical Requirements	April 13, 2012

Failure to meet these dates will result in the cancelation of your submission. Deadlines are firm, no extension will be given.

Elements of your Application

Your application must include the following:

1. An abstract of your presentation (maximum of 2 to 3 pages)
2. Name of Presenter(s) and affiliation
3. Presenter(s) Bio (maximum of 1 page)
4. Length of Presentation (maximum of 1 hour)

****Incomplete submissions will not be considered. ****

Submission Evaluation Criteria

All submissions will be evaluated by a Selection Committee based on the following parameters:

- Relation to CCMTA's 2012 Annual Meeting theme of "Rethink Road Safety"
- Relation to CCMTA's Road Safety Strategy 2015 (www.roadsafetystrategy.ca) and its contributing factors and target groups as per the matrix below:

Key Target Groups	Major Contributing Factors			
	Impaired Driving (Alcohol, Drugs, Fatigue, Distraction)	Speed and Aggressive Driving	Occupant Protection	Environmental Factors
Young Drivers				
Medically-at-risk Drivers				
Vulnerable Road Users				
Motor Carriers				
High Risk Drivers				
General Population				

- Completeness of overall submission
- Quality, diversity and originality of submission
- Topic must be educational in nature. **Sales presentations will not be accepted.**

CCMTA will accept submissions in French and English; however, (final) presentation materials should be made available and submitted in English.

As a presenter, you will be responsible for funding your travel and accommodations for your attendance. Should you wish to stay and participate for the duration of CCMTA's Annual Meeting, you must also register for the Meeting and pay the associated registration fees.

CCMTA will provide a screen, LCD projector, laser pointer, microphone and a flipchart in the meeting room. The presenter will be responsible to provide a laptop and identify any other needs required to CCMTA.



Frequently Asked Questions

1. Can I submit more than one topic?

Yes. We encourage you to submit additional topics for consideration by the Selection Committee.

2. Can I submit an application on behalf of someone else?

Yes, provided you have a signed and written agreement with the original author. Confirmation emails and correspondence will be sent to the contact identified in your submission.

3. What topics should I not submit?

Sales presentations will not be accepted. Attendees want to know more than just what others are doing; they value hearing specifics of why and most importantly, how.

4. Can two people present together?

Speaker may include co-speakers at their discretion.

5. Do I have to be a member of CCMTA to submit an application?

No, we welcome applications from any qualified presenters, member or non-member.

6. How do I get additional information?

Visit our website at ccmta.ca or contact Mr. Martin Rochon, Operations Manager, at mrochon@ccmta.ca or at 613-736-1003 ext. 252.



SUBMISSION FORM:

Please provide the following for your submission:

- An abstract of your presentation (maximum of 2 to 3 pages)
(Submit as an attachment to this form)
- Name of Presenter(s) and affiliation
- Presenter(s) Bio (maximum of 1 page)
- Length of Presentation (maximum of 1 hour)

Name of Presenter(s) and affiliation: _____

Title of Presenter(s): _____

Phone number: _____ Email address: _____

Nature of Presentation: Video: PowerPoint : Verbal only: Other: _____

Identify additional needs to deliver presentation: _____

Description/Subject of Presentation: _____

Presenter(s) Bio: (maximum 1 page) or attach to your submission

Signature: _____ Print Name: _____ Date: _____

Please submit this form or fax at (613) 736-1395.

SUBMIT

